

# Helions Bumpstead Parish Council

LUKE BROWN  
Clerk & RFO

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[www.helionsbumpsteadparishcouncil.gov.uk](http://www.helionsbumpsteadparishcouncil.gov.uk)



Village Hall, Helions Bumpstead,  
3 Mill Rd, Haverhill, CB9 7AH  
Tel: 07713 926 645

Minutes of the **HELIONS BUMPSTEAD PARISH COUNCIL MEETING** held on **09<sup>th</sup> OCTOBER 2023 AT 7:00 PM.**

NAME	POSITION	PRESENT
S. Kehr	Chair	Yes
N. Turner	Vice Chair	Yes
S. Cunningham	Parish Councillor	Yes
R. Etheridge	Parish Councillor	Yes
A. Meldrum	Parish Councillor	Yes [23/99]
N. Nicholson	Parish Councillor	Yes
A. Parker	Parish Councillor	Yes
D. Garrod	District Councillor	Yes
P. Schwier	County Councillor	No
L. Brown	Parish Clerk & Responsible Financial Officer	Yes

2 Members of public

23/95 **Apologies for Absence**

None.

23/96 **Members' Declarations of interest**

None to declare.

23/97 **Public Forum**

No comment.

23/98 **Minutes**

It was noted that the SAW report may have been another Cllr's responsibility.

**Resolution:** Approve the minutes of the Council meeting held on 11<sup>th</sup> September 2023 as a true record.

**Proposed:** Cllr Kehr    **Seconded:** Cllr Etheridge – Unanimously agreed.

23/99 **District & County Councillors Reports**                      (Appendix A) [Cllr Meldrum 7:16 PM]

DCllr Garrod gave their report to the council, full details can be found in the appendix.

DCllr Garrod mentioned they still have community funds available, and a member of the council noted that the defib unit at the village hall is not on the map for searching for nearby defibs.

- Clerk to investigate how to get the defib on the map.

### 23/100 **Clerks Report**

None.

### 23/101 **Action Tracker** (Appendix B)

Chair went through the action tracker.

Cllr Kehr and Cllr Meldrum agreed to set a date for a meeting with landowners regarding flooding in the village. – Clerk to send out letter once date is set.

Cllr Kehr to contact the Clerk at Steeple Bumpstead regarding neighbourhood plan.

### 23/102 **Finance** (Appendix C)

**Resolution:** Agree payments for this month.

**Proposed:** Cllr Turner **Seconded:** Cllr – Unanimously agreed.

Cllr Kehr appointed as authoriser.

#### 23/102.1 **Grants**

The council has been made aware that the mower needs a service. Council has requested an estimate before taking action. Cllr Turner to speak to the cricket club.

#### 23/102.2 **Donation to Royal British Legion**

**Resolution:** Council agree to donate £75 to RBL and receive 2 wreaths, to be delivered to Cllr Etheridge.

**Proposed:** Cllr Kehr **Seconded:** Cllr Parker – unanimously agreed.

#### 23/102.3 **Budget and Precept 2024/25**

The council considered their budget and income and expenditure for this year in anticipation for setting the budget and precept for the coming year. The council noted that they are on track to meet their financial expectations for this year.

#### 23/102.4 **Renewal of Utilities Contract**

**Resolution:** Council agree to contact other brokers and UMS to get quotes for their utility's supplier.

**Proposed:** Cllr Meldrum **Seconded:** Cllr Cunningham – Unanimously agreed.

### 23/103 **New Planning Applications**

**23/02284/TPOCON** | Notice of intent to carry out works to trees in a Conservation Area - Conifer - C1 - Fell, outgrown situation Blue Atlas - BA1 - Fell, too close to property overhangs service cables and property. Small tree - T1 - Fell, covered in Ivy, too close to service cable and property. | Manana Camps Road Helions Bumpstead Essex CB9 7AS | **Expiry Date: Tue 10 Oct 2023.**

- The council considered this application in a meeting of the full council and had no objections.

#### 23/103.1 **Anaerobic Digester Planning Application**

Council considered this application and object based on the overpowering smell and heavy traffic that will come through the area.

**Resolution:** Cllr Nicholson to draft a response.

**Proposed:** Cllr Kehr **Seconded:** Cllr Parker – unanimously agreed.

### 23/104 **Flooding in the Village**

A meeting to be arranged with landowners to discuss the flooding at Water Lane and consider action.

23/105 **Emergency Plan**

Details yet to be confirmed, work still in progress.

23/106 **Playground**

Clerk to arrange for an annual inspection.

23/107 **Highways and Footpaths**

A member of the council noted that Footpath 21 needs restoration and the council will look into what they can do to improve it for public use.

A member of the council noted that some of the hedges up Camps Road are over hanging the road, damaging and affecting the traffic.

Clerk and Chair to draft a letter asking members of the public to make sure their hedges are cut back.

Dump at top of Concrete hill, on Steeple Bumpstead Road, some black bin bags and a broken shed has been fly-tipped.

23/108 **Handyman Fund Projects**

None.

23/109 **Neighbourhood Plan**

No update yet.

23/110 **Stansted Noise Action Plan Consultation Response**

The Council discussed the different points of the problems and highlighted that the consultation seems to be lacking. It seems the statistics used are sliced up such that they are not properly representative of the reality.

The council agreed to submit their response to the consultation.

23/111 **Matters to be Raised by Members for the Next Agenda**

Cllr Training – first aid course, Cllr Meldrum and Cllr Turner.

23/112 **Date of the Next Meeting**

13<sup>th</sup> of November.

23/113 **Meeting Close** @ 9:19 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown  
72 St. Edmunds Fields, Great Dunmow,  
Essex, CM6 2AN  
07713 926 645

## **APPENDIX A**

### **District Councillor's Report to Parish Councils October 2023**

#### **Cllr. Diana Garrod - Bumpstead Ward**

##### **Temporary Traffic Regulation Orders & Roadworks**

Intended closures of Chapel Street, Haverhill Road, Finchingfield Road, Old Hall Road, Eggshell Lane, Cornish Hall End, Little London Hill, Steeple Bumpstead, due to commence on 9<sup>th</sup> October 2023 for 16 days whilst Essex County Council undertakes surface dressing. Details at: <https://one.network/?tm=135615331>

Intended closures of Bumpstead Road, Haverhill Road due to commence on 9<sup>th</sup> October 2023 for 3 days whilst Essex County Council undertakes carriageway patching.

Details at: <https://one.network/?tm=135630916>

Intended closure of Kedington Road, Water Lane, Sturmer, due to commence on 25<sup>th</sup> October 2023 for 3 days whilst Essex County Council undertakes carriageway patching.

Details at: <https://one.network/?tm=135299544>

Traffic control from 28<sup>th</sup> September to 22<sup>nd</sup> October 2022 for highway alterations on the A1017 at Church Road, Gt Yeldham (at the 'pinch-point', corner of the new development). Delays likely.

Intended closure of Braintree Road, Halstead Road, Queen Street, Potter Street, Swan Street, Sible Hedingham, due to commence on 15<sup>th</sup> January 2024 for 6 days whilst Essex CC undertakes machine resurfacing. Details at: <https://one.network/?tm=135750313>

##### **Fly-Tipping (1<sup>st</sup> quarter performance report – 1st April to 30th June 2023)**

309 fly-tips were cleared within 24 hours of being reported. Braintree District Council continues to take a proactive approach to fly-tipping, investigating all reports received and issuing fixed penalty notices or prosecuting where possible.

##### **Homelessness (1<sup>st</sup> quarter performance report – 1st April to 30th June 2023)**

53 cases of homelessness were prevented through various interventions by the council's housing team. Working in partnership with local organisations and charities, support continues to be provided to support those who are/are at risk of rough sleeping, rough sleepers through their transition from the streets and into sustainable accommodation, access mental health services, emergency beds and funding to help rent deposits.

##### **Affordable Homes (1<sup>st</sup> quarter performance report – 1st April to 30th June 2023)**

77 affordable homes were delivered in the first quarter and is well on its way to achieving the target of 250 affordable homes by March 2024.

##### **Rural Prosperity Fund – Open for Applications**

Grants between £10,000 and £50,000 are available for the execution of capital projects in rural areas. Businesses and organisations can visit [www.braintree.gov.uk/ruralprosperityfund](http://www.braintree.gov.uk/ruralprosperityfund) to find out more about the scheme, criteria and application process.

##### **RAAC – Steeple Bumpstead Primary School**

It is indeed disappointing that our local primary school has been affected by the RAAC problem. Essex County Council advertises that all pupils are now receiving face-to-face learning. BDC informed me there was RAAC found in some classrooms and non-teaching spaces. ECC had previously installed structural mitigations in the classrooms, but a small area of non-teaching space without the mitigation in place has been closed off until mitigation works are completed.

The ECC website is update weekly: <https://www.essex.gov.uk/news/2023/raac-schools-updated-list>

### **Housing Options Briefings at BDC**

Braintree District Council offer free Housing Briefings throughout 2023. There are places available on the Housing Options Briefing being held on Tuesday 17<sup>th</sup> October 2023, at 9.30 a.m. at Causeway House in Committee Room 2. The briefing explains how BDC works with people in the Braintree District who may be at risk of homelessness. Major changes in legislation relating to homelessness were introduced in 2018; the Housing Options briefing will explain the new duties and how things have changed for the team and customers alike. The briefings are aimed at BDC staff, District and Parish Councillors and staff/volunteers from other organisations involved in housing and associated services. They are ideal for new starters as well as those looking for a refresh on these topic areas.

If you are unable to attend this Housing Options Briefing but would like to hear about other sessions, contact [angela.tame@braintree.gov.uk](mailto:angela.tame@braintree.gov.uk).

### **Planning Consultation on Anaerobic Digestion Facility (Withersfield, SUFFOLK)**

Suffolk County Council – Application number SCC/0045/23SE

Planning officer at Suffolk CC: Mr Andrew Rutter

Land to the north of Spring Grove Farm, Withersfield.

Proposal: Construction and operation of an anaerobic digestion facility, associated infrastructure and new access road, connecting pipeline and covered digestate lagoons.

<http://suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC%2F0045%2F23SE>

[Acorn are expected to have another public consultation meeting in late October/Early November. The MOA steering/campaign group are holding a public meeting at the EpiCentre on Friday 20<sup>th</sup> October, 7pm. The group requested an extension to the consultation period, which currently ends on 26<sup>th</sup> October. The Planning Officer advised ‘... I am anticipating a further round of public consultation will be required in late 2023 and I will be happy to accept representations from members of the public until the day of committee.’](#) (This is not expected before February 2024).

### **Job Fairs**

Saturday 7<sup>th</sup> October 2023 9.30am to 12.30pm at Braintree District Council offices in Causeway House, Braintree, CM7 9HB. The event will feature a range of different employers from various industries recruiting for roles, located locally and across Essex.

Tuesday 10<sup>th</sup> October 2023 10am to 2pm at Raddison Blu Hotel, London Stansted Airport, Stansted, CM24 1PP. Email for details about free transport and parking: [employment.academy@stanstedairport.com](mailto:employment.academy@stanstedairport.com)

### **Ice Rink coming to Braintree Shopping Village this Winter**

Expected from 9 November until 7 January 2024. Keep an eye on Braintree Village’s [website](#) and [social media](#) for updates.

### **Councillor Community Grant: Please advise your local groups**

For projects that benefit residents of their ward. Any ‘not for profit’ organisation can apply for a grant. These may include: Registered Charities, Constituted ‘not for profit’ Community or Voluntary Groups, Parochial Church Councils (anything that benefits the wider community), Social Enterprises e.g., Community Interest Company, Co-operative, Village Hall and Recreation Ground Committees, Town & Parish Councils (anything that is not an ordinary or existing activity/function or a statutory obligation or duty and benefits the wider community), Schools (anything that is not statutory/curriculum based and benefits the wider community)

The Guidance Booklet for this can be found at:

<https://www.braintree.gov.uk/homepage/83/councillors-community-grants-scheme-guidance>

**CLLr.** Diana Garrod

## APPENDIX B

**Action Tracker**

Council Meeting	Reference	Details	Status
July '23	23/66	Update website – clerk give access to Chairman	Cllr Kehr to review website
July '23	23/66	Drapers Lane notice board repairs – Getting more quotes	Ongoing
July '23	23/31	Speak to the PPT regarding install of cricket nets – Committee formed.	Cllr Turner Ongoing
Sep '23	23/86	Chase head of highways for a response from previous correspondence	Cllr Kehr to action
Sep '23	23/86	Draft letter to landowners regarding clearing water courses	Cllr Parker to action
Sep '23	23/88	Chase Cllr Schwier regarding speed zones	Clerk to action
Sep '23	23/88	Forward report regarding bus services to the environment group	Cllr Parker to action
Sep '23	23/90	Contact Steeple Bumpstead regarding neighbourhood plan	Cllr Kehr to action
Sep '23	23/91	Acquire SAW report	Cllr Kehr to action

**APPENDIX C**  
**October**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Invoice</b>	<b>FPO/DD</b>	<b>Min Ref</b>	<b>Rec</b>	<b>Credit</b>	<b>Debit</b>	<b>VAT</b>	<b>Net</b>
Opening Balance							46,373.21			
02/10/2023	HB PC	Footpath Maps	N/A	Remit			18.00			
	Employee	Salary - October	N/A	BACS				337.22		337.22
	Employee	Expenses - October	N/A	BACS				20.40		20.40
	Eyelid Productions	Annual Website Support	3373	BACS				100.00		100.00
	Val Evans	Internal Audit	9100025	BACS				106.40		106.40
	BDC	May elections	117500	BACS				1,286.27		1,286.27
	Drax	Electricity	43488/48719	DD				54.59	2.60	51.99
<b>Totals</b>								<b>1,904.88</b>	<b>2.60</b>	<b>1,902.28</b>
								<b>44,468.33</b>		