

Helions Bumpstead Parish Council

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Village Hall, Helions Bumpstead,
3 Mill Rd, Haverhill, CB9 7AH
Tel: 07713 926 645

Minutes of the **HELIONS BUMPSTEAD PARISH COUNCIL MEETING** held on **11th APRIL 2022 AT 7:00 PM.**

NAME	POSITION	PRESENT
S. Kehr	Chair	Yes
N. Turner	Vice Chair	No
S. Cunningham	Parish Councillor	No
R. Etheridge	Parish Councillor	Yes
R. Kirkland	Parish Councillor	Yes
N. Nicholson	Parish Councillor	Yes
A. Parker	Parish Councillor	Yes
D. Garrod	District Councillor	Yes
P. Schwier	County Councillor	Yes
L. Brown	Parish Clerk & Responsible Financial Officer	Yes

0 Members of public

22/01 **Apologies for Absence**

Cllr Cunningham and Cllr Turner.

Resolution: Accept apologies of absence.

Proposed: Cllr Kehr **Seconded:** Cllr Nicholson – unanimously agreed.

22/02 **Public Forum**

No members of the public present.

22/03 **Members' Declarations of interest**

None related to items on the agenda.

22/04 **Minutes**

Resolution: Approve the minutes of the Council meeting held on 14th March 2022 as a true record.

Proposed: Cllr Nicholson **Seconded:** Cllr Kirkland – unanimously agreed.

22/05 **District & County Councillors Reports** (APPENDIX A)

Cllr report – 16,500 secondary pupils got offered places, 99% of families applied online. Essex County Parks cost of car parking has been raised by 10p, which will go back into improving the Parks. Over 1.5million people visited the parks last year.

Cllr praised Essex Highways for their work after storm Eunice.

The improvement works to the Army and Navy roundabout in Chelmsford have been confirmed.

DCllr report – There is £150 available to households for energy relief – Clerk to send a message on the village email system to let the residents know of the fund and potential scams.

The DC has £250 in a community grant for a community event that could be used to help pay for the memorabilia, such as mugs.

22/06 Clerks Report (APPENDIX B)

No comments.

22/07 Action Tracker (APPENDIX C)

The Council would like to find someone to play the song on June the 2nd for the lighting of the beacon ceremony.

Chair to see if the group organising the lunch would organise the lighting of the beacon ceremony.

Cllr Parker to ask locals to help with the beacon. It was suggested that an evening walk be organised that ends at the beacon.

22/08 Finance (APPENDIX D)

Resolution: Approve payments for this month.

Proposed: Cllr Kehr **Seconded:** Cllr Parker – unanimously agreed.

Cllr Etheridge questioned what all the affiliations do for the Council, and it was noted that whilst they provide helpful news and information from different levels of government, Central, County, and District, they are also very useful should the Council need legal support/council.

22/09 Grants

No further information received.

22/10 New Planning Applications

No objections.

22/11 Ukrainian Crisis

Chair to write an email to the village with a link to the Essex website.

22/12 Flooding in the Village

There has been a meeting with the landowners regarding Water Lane, which is the area of most flooding, to discuss maintaining the ditches. It was noted that a private contractor has suggested that they would be able to clear the ditches along Water Lane. The Council is waiting for a response from Essex Highways.

22/12.1 Public Meeting

The Council have decided to share the report with the Village. Cllr Parker to write a letter and pass that and the report to the Clerk to be circulated via the Village email system.

22/13 Playground

Resolution: Approve quote to cut the grass for the coming year.

Proposed: Cllr Kehr **Seconded:** Cllr Nicholson – unanimously agreed.

Clerk to ask Mr. Cox to cut the grass.

22/14 Highways and Footpaths

There are a number of potholes at the bottom of Copy Hill, Haverhill Road and Camps Road that require reporting to Essex Highways, details to be collected by Cllrs and passed to the Clerk for reporting.

22/14.1 Hedges and Trees Trimming

Clerk to contact residents.

22/14.2 VAS or SID Illuminated Sign

Cllr Etheridge to take on responsibility for investigating and reporting back to the Council.

22/14.3 Footpath Message board

The Council would like to investigate setting up a page on the website related to footpaths.

22/15 Queen's Jubilee (02 June 2022)

Council content that this was covered under item 22/07.

22/16 Handyman Fund Projects

Council received a quote to fix the Bus shelter.

Resolution: Approve quote to fix the bus shelter.

Proposed: Cllr Kehr **Seconded:** Cllr Nicholson – unanimously agreed.

22/17 Street Lighting

The Council decided that no action would be taken until a light fails.

22/18 Boundary Commission

Individuals have responded. Clerk to remove from the agenda.

22/19 Resources for Teenagers

There has been no interest in a basketball hoop, but there has been interest in a football goal and cricket nets. The Council have decided to get the wall repaired and paint a goal on it. Chair to get quotes for the wall.

22/20 Wethersfield Prison Proposal

To be discussed once the application has been submitted.

22/21 Matters to be Raised by Members for the Next Agenda

None raised.

22/22 Date of the Next Meeting

09th of May 2022.

22/23 Meeting Close @ 09:29 PM.

Signed.....

Dated.....

Clerk to the Council: Luke Brown
72 St. Edmunds Fields, Great Dunmow,
Essex, CM6 2AN
07713 926 645

District Councillor's Report April 2022 to Parish Councils **(Cllr. Diana Garrod - Bumpstead Ward)**

Temporary Traffic Regulation Orders

Intended closure of Hill Lane, Sturmer Road, Waltons due to commence on 11th April 2022 for 4 days. Required while Essex County Council undertakes carriageway patching, drainage works including kerbing and tree cutting.

Intended closure of Haverhill Road, Wiggins Green, Copy Hill, due to commence on 20th April 2022 for 7 days. Required while County Broadband Ltd undertakes superfast fibre optic broadband installation. (I have questioned the necessity for a 7 day closure, but regret that to date, I have not received a response).

Energy Bill Rebate

BDC has received a large number of queries about the HM Government funded £150 Energy Bill Rebate.

The Energy Bill Rebate is a one-off payment of £150 to households in Council Tax Bands A-D, excluding empty or second homes. The payment is being made by District Councils but funded by Central Government. There is no requirement for repayment of this rebate. If residents pay their Council Tax by Direct Debit, the rebate will be paid automatically into their account by the end of April. BDC will contact those households that do not pay by Direct Debit. There is discretionary funding for residents in Council Tax bands E-H.

I would like residents to be aware that there is likely to be scam activity that will link to this scheme and will be advising all residents NOT to click on any links that purport to come from Braintree District Council via text message or email – BDC will not be contacting residents and asking them to provide information via such a link. If residents are concerned about any communication regarding the rebate they can speak to the Revenues Team on 01376 557755. The quickest and safest way to get the rebate would be for residents to sign up to Direct Debit and they can do so by calling the Revenues Team on the number above. 78% of households in our District will receive the automatic rebate and there is in excess of 50,000 payments to be made.

Funding to tackle rough sleeping

Braintree District Council has received funding from the Next Steps Accommodation Programme, a government scheme to provide help to rough sleepers.

The funding was obtained via a successful partnership bid led by Essex County Council and consisted of £300,000 split between Braintree District Council, Chelmsford City Council, Epping Forest District Council, Maldon District Council and Rochford District Council.

Braintree District Council are working in partnership with charity Nacro to offer six bed spaces in total. Nacro is a national charity that supports people through housing, justice and education services. Nacro will own and manage the accommodation and the funding will help towards the cost of an additional staff member to provide support and prevent people from returning to sleeping rough.

Landowner faces 3 month prison sentence and £5,000 fine for ignoring planning notices

A landowner has been given a 3-month suspended prison sentence and £5,000 fine for continuing to breach high court injunctions dating back to September 2021. In August 2021, BDC was alerted to unlawful works taking place on a section of land along Sudbury Road in Castle Hedingham and were forced to obtain a High Court Injunction to prevent further works from taking place, granted in September and October 2021. The works, undertaken without planning consent, included the construction of a 2.5 metre fencing which closed off the area of land from view, and the installation of water and electricity supplies. An injunction was obtained to prevent any further works whilst reversing some the works which had already taken place. During compliance checks at the site, planning enforcement officers discovered that the landowner continued with the works involving several lorry loads of aggregate and topsoil being delivered and spread

across the site with a digger. As a result, the Council instigated prosecution proceedings at London's High Court. At a hearing on Tuesday 29 March 2022, Mr Wilson pleaded guilty for failing to comply with the injunction and was sentenced to 3 months imprisonment, suspended for 12 months and ordered to pay a £5,000 fine along with the Council's costs. A further order was given requiring the landowner to carry out a contamination survey on imported aggregate/topsoil at the site.

As part of the Council's budget for 2022/23, over £200,000 is set to be invested into additional staffing for Planning Enforcement, to strengthen the service and increase resource following feedback from residents, members and parish councils.

The Neighbourhood Planning Grant Scheme 2022/23 is now open for applications

Through the scheme, local communities can apply for funding of up to £18,000 to help shape the future of their local area through the development of neighbourhood plans or neighbourhood development orders. This can include issues such as the location of new homes, schools, businesses and green spaces, how they should look and what infrastructure is needed to support them.

More information at: <https://www.community360.org.uk/neighbourhood-planning-grant-scheme-2022-23-in-now-open-for-applications/>
and: <https://www.groundwork.org.uk/mhclg-neighbourhood-planning/>

Ministry of Justice (MoJ) Wethersfield Prison Proposals

BDC has been informed that the Ministry of Justice (MoJ) are conducting various surveys at the Wethersfield airfield site and in some cases in the surrounding areas. BDC encourages people to contact the MoJ if they have any enquiries by emailing PSDenquiries@justice.gov.uk or calling 0333 358 0502.

Information can be found on the BDC website: www.braintree.gov.uk/mojproposals

Crime in the Bumpstead Ward

31/03/22 22:42 Bumpstead Ward; The Street CB9 7 'Suspect unknown has stolen the victims large antique milk churn worth £150 from their front garden by means unknown'.

Police – Our Parish Initiative

This summer the Braintree Community Policing team will be launching the summer project 'Police our Parish'. Their plan is to do proactive patrols in each of our district's 54 parishes, working alongside neighbourhood watch, Essex Fire & Rescue and our council, plus members of your parish.

This will be in addition to the regular day to day work the police does, and will be an opportunity to highlight community safety concerns in your area and a chance to work together to reduce any issues that come to light.

The community policing team would very much like your support with this and at this stage are looking for preferred dates and what you believe to be the biggest issues in your community are. Patrols will be different in each area and the policing team welcome your suggestions on how they should look. The Clerk should email: james.draper@essex.police.uk.

Cllr. Diana Garrod
Braintree District Councillor - Bumpstead Ward

APPENDIX B

Clerk's Report

The Clerks pay award is calculated yearly except this year since it has taken so long to come to an agreement on the previous pay award.

The District Councillor has £250 that they could put towards the Jubilee event.

APPENDIX C

Action Tracker

Council Meeting	Reference	Details	Status
July	21/150	Update website	Cllr Kehr to review website
September	21/170	Obtain quotes for works for repairing wall on cricket ground	Cllr Kehr to action
September	21/176	Set up email accounts for the Cllrs	1 account left to set up
October	21/188.2	Cllr Turner to investigate Jubilee memorabilia for the children of the village - Mugs	Cllr Turner to action
Feb 2022	21/255	Contact Helions Forge regarding Beacon	Clerk to action
Feb 2022	21/259	Ask Mr Cox for quote to repair play equipment	Clerk to action
Feb 2022	21/261	Contact housing association regarding clearing the ditch behind footpath 21	Cllr Parker to action
Mar 2022	21/280	Forward letter trimming back hedges to landowner	Clerk to action
Mar 2022	21/281	Contact Wicksteed regarding regulations for fixing play equipment	Clerk to action
Mar 2022	21/281	Contact Mr. Cox regarding securing play equipment to the ground	Clerk to action
Mar 2022	21/282.1	Circulate to Cllrs NALC pay review schedule	Clerk to action
Mar 2022	21/285	Make revisions to policies	Clerk to action
Mar 2022	21/286.1	Draft a response asking for drainage plans to be shared with the PC	Cllrs Turner to action
Mar 2022	21/289	Find out if the Fire Pit provide a hire service	Clerk to action
Mar 2022	21/292	Draft an objection letter to the boundary commission	Cllrs Turner and Nicholson to action
Mar 2022	21/286	Add flood report to emergency plan and submit to BDC	Clerk to action

APPENDIX D
April Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening balance 1/4/22							38,143.00			
	Employee	Salaray	N/A					304.98		304.98
	Employee	Expenses	N/A					24.40		24.40
	EALC & NALC	Affiliation Fees	15515					135.37		135.37
	Martin Catchesides	Village Mag Distribution	210322					26.00		26.00
	Drax	Electricity	IN1105915365/366					50.91	2.42	48.49
	BALC	Affiliation Fees	110422					40.00		40.00
Totals								<u>581.66</u>	2.42	579.24
								37,561.34		