

Helions Bumpstead Parish Council

Parish Clerk/RFO: Kevin B. Money

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Minutes of the Parish Council Annual meeting held on Monday 11th. May 2026 at 7pm in the village Hall

Present: Cllrs. S. McGrath, N. Turner, R. Etheridge, N. Nicholson, A. Parker, BDC Cllr D. Garrod and Kevin B. Money Clerk/RFO to the Council. There were no members of the public present.

068/2026 Election of Chair for the 2026/2027 year

Cllr N. Turner proposed Cllr S. McGrath to act as Chair for 2026-2027 year. Cllr A. Parker seconded.

All Agreed Cllr S. McGrath then signed the Declaration of Acceptance of Office form

069/2026 Apologies for Absence were received from Cllr R. Kirkland

070/2026 Election of Vice-Chair for the 2026/2027 year

Cllr S. McGrath proposed Cllr N. Turner to act as vice-Chair for 2026-2027 year. Cllr R. Etheridge seconded.

All Agreed

071/2026 To re-adopt all Council policies and consider the need for any further policies to be included/reviewed

IT Policy: General Data Protection Policy: Privacy Policy: Media and Communications Policy: Freedom of Information Policy: Dignity at Work: Discipline: Grievance: Performance Management: Whistleblowing Performance Improvement: Equal Opportunities Policy: Good Councillors Guide England

Code of Conduct: Standing Orders: Co-Option Policy: Complaints Procedure

High Consequence Infectious Disease Policy: Financial Regulations: Internet Banking Policy: Statement of Internal Control Policy: Reserves Policy: Risk Assessment Financial Legal: Public Land Building Assets

Grant Application Form: Asset Register:

Cllr S. McGrath proposed to re-adopt the policies above. Cllr A. Parker seconded. **All Agreed**

072/2026 The Council to pass a formal resolution to adopt the **General Power Competence** and this resolution must be reaffirmed at each subsequent relevant annual meeting

Cllr N. Turner proposed to adopt the General Powers of Competence for Helions Bumpstead Parish Council.

Cllr S. McGrath seconded. **All Agreed**

073/2026 Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary, Pecuniary or Non-Pecuniary Interest relating to items on the agenda. **None declared**

074/2026 To approve the minutes of the last meeting held on Monday 13th. April 2026 All Agreed

075/2026 Public Forum

Members of the public are welcome to attend the Parish Council meeting in order to speak with respect to items on the agenda. No questions were asked

076/2026 Essex County Councillor Report – No report was submitted

077/2026 Braintree District Councillor report

BDC Cllr D. Garrod report can be found at

<https://helionsbumpsteadparishcouncil.gov.uk/parish-council-minutes/>

078/2026 Co-option update The Clerk informed the meeting that he has had no applications for the Councillor vacancy

079/2026 Highways, Roads and footpaths Nothing to report

080/2026 Defibrillator – update Cllr S. McGrath. The defibrillator has been checked and is working

081/2026 Planning – including any Current Planning Applications requiring a response

No planning applications have been submitted affecting Helions Bumpstead

082/2026 Finance

- a) To receive the Bank Reconciliations as at 30th. April 2026
Councillors noted the Bank Reconciliations as at 30th. April 2026
- b) To receive the comparison of Actual to Budget for 2026/2027
Councillors noted the comparison of Actual to Budget for 2026/2027
- c) To approve the payment for Accounts for May 2026 and to agree a transfer of funds to meet the Parish Council financial requirements **All Agreed**
- d) To appoint Ann Wood as Internal Auditor for 2026-2027 year
Councillors agreed to appoint Ann Wood as the 2026-2027 Internal Auditor

083/2026 Items for the Next Agenda

Pavilion update: Grass/Hedge cutting in the village: Telephone box glass to be repaired:
Andrew Parker apologies for June meeting

084/2026 Date of the Next Meeting - Monday 8th. June 2026 at 7pm

085/2026 2026 meeting dates: 13.07: 14.09: 12.10: 09.11: 14.12.26

086/2026 Closure of the Meeting To close the Meeting having considered and determined all items of business

The Chair then closed the meeting at 8pm and thanked everyone for attending

Signed

S. McGrath - Chair

8th. June 2026

DRAFT