

Helions Bumpstead Parish Council

Parish Clerk/RFO: Kevin B. Money

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Minutes of the Parish Council meeting held on Monday 12th. May 2025 at 7pm in the village Hall

Present: Cllrs. N. Nicholson (Chair), S. Cunningham, R. Etheridge, R. Kirkland, S. McGrath, A. Parker, N. Turner, BDC Cllr D. Garrod and Kevin B. Money Clerk/RFO to the Council.

There were no members of the public present.

074/2025 Chairman Welcome

075/2025 Apologies for Absence No apologies were received

076/2025 Election of Chair for the 2025/2026 year

Cllr N. Turner proposed Cllr N. Nicholson to act as Chair for 2025-2026 year. Cllr A. Parker seconded.

All Agreed. Cllr N. Nicholson then signed his declaration of Acceptance of Office

077/2025 Election of Vice-Chair for the 2025/2026 year

Cllr N. Nicholson proposed Cllr N. Turner to act as Vice-Chair for 2025-2026 year. Cllr A. Parker seconded.

All Agreed

078/2025 Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary, Pecuniary or Non-Pecuniary Interest relating to items on the agenda. **None Declared**

079/2025 Approval of minutes

To confirm and sign the Minutes of the Parish Council meetings held on 14th. April 2025. **All Agreed**

080/2025 Public Forum

Members of the public are welcome to attend the Parish Council meeting in order to speak with respect to items on the agenda No questions were asked

081/2025 Essex County Councillor Report No report was supplied

082/2025 Braintree District Councillor report

BDC Cllr D. Garrod report can be found at

<https://helionsbumpsteadparishcouncil.gov.uk/parish-council-minutes/>

Cllr D. Garrod responded to questions raised by Cllr A. Parker

083/2025 BDC Local Plan Refresh and Catesby

BDC Cllr D. Garrod spoke about the BDC Local Plan Refresh at item 082/2025

Cllr N. Nicholson produced and circulated a comprehensive report on the Refresh Catesby Development prior to the meeting.

Cllr N. Nicholson proposed sending the report to BDC planning department on the Refresh Catesby Development. Cllr N. Turner seconded. **All Agreed**

Cllr D. Garrod informed the meeting of all the dates that BDC local plan and call for sites are holding.

The BDC hearing for the Ramsey plot 0,63 hectares at Pale Green, 2206, will be on 15Jun25 and for the Catesby 158,75 hectare plot, STUR 2293 will be on 24Sep25 under the chairmanship of Gabriel Sprey.

Cllr D. Garrod left the meeting

084/2025 Roads and footpaths – update. Nothing to report.

085/2025 Village Fete volunteers More volunteers are still needed and should apply to Jane Slade.

086/2025 Confirmation of grass cutting contract

The 2025-2026 contract has been agreed and the cutting of the grass in the village has started

087/2025 Update on Resident emailing list – Cllr N. Nicholson

Only 3 residents have asked to be included on the residents mailing list

The Clerk to obtain the email addresses of the 4 emails circulation

The council decided that the best way to accumulate the required email addresses would be to circulate an email to the oil syndicate asking them to register their address on the existing parish council site register. It may be necessary to ensure that this facility is operational.

088/2025 Finance

a) To receive the Bank Reconciliations as at 30th. April 2025

Councillors noted the Bank Reconciliations as at 30th. April 2025

b) To receive the comparison of Actual to Budget for 2025/2026

Councillors noted the comparison of Actual to Budget for 2025/2026

c) To approve the payment for Accounts for May 2025 and to agree a transfer of funds to meet the Parish Council financial requirements **All Agreed**

d) Council policies updated

Asset Register update: Code of Conduct: Complaints Procedure: Consent to Hold Contact Information

Co-Option policy: Council Training policy: Disciplinary Procedure policy: Financial Regulations

Grievance Procedure: IT Policy: Publication Scheme: Retention Policy: Risk Assessment:

Standing Orders: Training Policy

Cllr N. Nicholson proposed reviewing the above polices. Cllr S. McGrath seconded. **All Agreed**

089/2025 Planning – including any Current Planning Applications requiring a response

No planning applications have been submitted to BDC

090/2025 Items for the Next Agenda

Cutting of verges: Cllr A. Parker gave his apologies for the 9th. June meeting

091/2025 Date of the Next Meeting - Monday 9th. June 2025 at 7pm

092/2025 Dates for 2025 meetings: 14.07: 08.09: 13.10: 10.11: 08.12.25

093/2025 Closure of the Meeting To close the Meeting having considered and determined all items of business

The Chair then closed the meeting at 8.45pm and thanked everyone for attending

Signed

Nicholson

Neville Nicholson - Chair

9th. June 2025